HCO BULLETIN OF 15TH DECEMBER 1968
(AMENDS HCO BULLETIN OF 9 JANUARY 1968 LIST L4A)

Remimeo

L4A

FOR ASSESSMENT OF ALL LISTING ERRORS

PC's NAME _____ AUDITOR _____ DATE _____

1. DO YOU HAVE AN ARC BREAK? (ARE YOU UPSET)
    (1f the question reads, establish if the upset is due to a break in AFFINITY,
    REALITY, COMMUNICATION or UNDERSTANDING, by assessment. Indicate what read
    to the Pc. Take the one found and fit into the following buttons, CURIOUS
    ABOUT_____, DESIRED_____, ENFORCED_____, INHIBITED_____.
    Indicate the by-passed charge to the PC. Check ARC Break question, if reads,
    asl for earlier similar ARC Break.

2. DO YOU HAVE A PRESENT TIME PROBLEM?
    (If this reads, handle with Itsa earlier similar Itsa.)

3. IS A LIST INCOMPLETE?
    (If reads, find out what list and complete it, give the Pc his item.)

4. HAS A LIST BEEN LISTED TOO LONG?
    (If so, find what list and get the item off from it by nulling with suppress,
    the nulling question being: On _____ has anything been suppressed?",
    for each item on the overlong list. Give the Pc his item.

5. HAVE WE TAKEN THE WRONG ITEM OFF A LIST?
    (If this reads,put in Suppress and Invalidated on the list and null as in 4, above
    and find the right item and give to the PC.)

6. HAS A RIGHT ITEM BEEN DENIED YOU?
    (If this reads, find out what it was and clean it up with Suppress and
    Invalidate and give it to the Pc.

7. HAS AN ITEM BEEN PUSHED OFF ON YOU YOU DIDN'T WANT?
    (If so, find it and get in Suppress and Invalidate on it and tell Pc it wasn't
    his item and continue the original action to find the correct item)

8. HAD AN ITEM NOT BEEN GIVEN YOU?
    (If reads handle as in 6.)

9. HAVE YOU INVALIDATED A CORRECT ITEM FOUND?
    (If so rehab the item and find out why the pc invalidated it or if somebody
    else did it, clean it up and give it to Pc again.)

10. HAVE YOU THOUGHT OF ITEMS THAT YOU DID NOT PUT ON THE LIST?
    (If so, add them to the correct list. Renull the whole list and give the
    pc the item.)

11. HAVE YOU BEEN LISTING TO YOURSELF OUT OF SESSION?
    (If so, find out what question and try to write a list from recall and get
    an item and give it to the Pc.)

12. HAVE YOU BEEN GIVEN SOMEBODY ELSE'S ITEM?
    (If so, indicate to the Pc this was not his item. Don't TRY to find whose it was.)

13. HAS YOUR ITEM BEEN GIVEN TO SOMEONE ELSE?
    (If so, find if possible what item it was and give it to the Pc. Don't try
    to identify the "somebody else.")

14. HAS A RELEASE POINT BEEN BY-PASSED ON LISTING?
    (If so indicate the overrun to the PC, rehab back.)

15. HAS A RELEASE POINT BEEN BY-PASSED ON THE QUESTION ONLY?
    (If so, indicate the overrun to the PC and rehab back.)

16.　　HAS IT BEEN AN OVERT TO PUT AN ITEM ON A LIST?
　　　　(If so, find out what item and why)

17.　　HAVE YOU WITHELD AN ITEM FROM A LIST?
　　　　(If so, get it and add it to the list if that list available. If not put item in the report.)

18.　　HAS A WITHOLD BEEN MISSED?
　　　　(If so, get it, if discreditable ask "Who nearly found out?")

19.　　HAS AN ITEM BEEN BY-PASSED?
　　　　(Locate which one.)

20.　　WAS A LISTING QUESTION MEANINGLESS?
　　　　(If so, find out which one and indicate to the PC.)

21.　　HAS AN ITEM BEEN ABANDONED?
　　　　(If so, locate it and get it back for the PC and give it to him)

22.　　HAS AN ITEM BEEN PROTESTED?
　　　　(If so, locate it and get the protest button in an it.)

23.　　HAS AN ITEM BEEN ASSERTED?
　　　　(If so, locate it and get in the assert button on it.)

24.　　HAS AN ITEM BEEN SUGGESTED TO YOU BY ANOTHER?
　　　　(If so, get it named and the protest and refusal off.)

25.　　HAS AN ITEM BEEN VOLUNTEERED BY YOU AND NOT ACCEPTED?
　　　　(If so, get off the charge and give it to the PC, or if he then changes his mind on it, go on with the listing operation.)

26.　　HAS THE ITEM ALREADY BEEN GIVEN?
　　　　(If so, get it back and give it again.)

27.　　HAS AN ITEM BEEN FOUND PREVIOUSLY?
　　　　(If so, find what it was again and give it to PC once more.)

28.　　HAS AN ITEM NOT BEEN UNDERSTOOD?
　　　　(If so, work it over with buttons until PC understands it or accepts or rejects it and go on with listing.)

29.　　WAS AN ITEM DIFFERENT WHEN SAID BY THE AUDITOR?
　　　　(If so, find out what the item was and give it to the PC correctly.)

30.　　WAS NULLING CARRIED ON PAST THE FOUND ITEM?
　　　　(If so, go back to it and get in Suppress and Protest.)

31.　　HAS AN ITEM BEEN FORCED ON YOU?
　　　　(If so, get off the reject and Suppress and get the listing action completed to the right item if possible.)

32.　　HAS AN ITEM BEEN EVALUATED?
　　　　(If so, get off the disagreement and Protest.)

33.　　HAD EARLIER LISTING BEEN RESTIMULATED?
　　　　(If so, locate when and indicate the by-passed charge.)

34.　　HAS AN EARLIER WRONG ITEM BEEN RESTIMULATED?
　　　　(If so, find when and indicate the by-passed charge.)

35.　　HAS AN EARLIER ARC BREAK BEEN RESTIMULATED?
　　　　(If so, locate and indicate the fact by Itsa Earlier similar Itsa.)

36.　　DO YOU HAVE AN ARC BREAK BECAUSE OF BEING MADE TO DO THIS?
　　　　(If so, indicate it to the PC, check the question if reads. Get earlier similar Itsa.)

37.   IS THERE SOME OTHER KIND OF BY-PASSED CHARGE?
        (If so, find what and indicate it to PC.)

38.   WAS THERE NOTHING WRONG IN THE FIRST PLACE?
        (If so, indicate it to PC.)

39.   HAS THE UPSET BEEN HANDLED?
        (If so, indicate it to the PC.)

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